BHARATHIYA VIKAS TRUST (BVT) – District Sandbox Program

VACANCY ANNOUNCEMENT

Bharathiya Vikas Trust (BVT) is launching the implementation of the District Sandbox Program to evaluate, de-risk, and assess the real-world feasibility of innovative medical and digital health technologies within public healthcare networks and facilities in Jharkhand. This strategic initiative focuses on validating the workflow compatibility, user-usability, and ground-utility of innovative health solutions within public facilities, with detailed information on the District Sandbox Program provided. To drive operations, de-risk technology integration across complex public systems, and anchor this program infrastructure, BVT seeks three (3) experienced, resilient, and compliance-driven professionals to fill the vacancy detailed below:

- **Job Title:** *Associate – District Sandbox Program*
- **Number of Openings:** *3 (Three Contractual Positions)*
- **Duty Station:** *Assigned implementation districts (Sahebganj/Khunti/West Singhbhum/ Saraikale Kharsawan/Koderma*
- **Tenure:** The position is for a total duration of 1 year, offered as a yearly renewable contract subject to performance reviews, with an initial 2-month probation period.

Key Responsibilities & Scope of Work

1. State & District Public Health Systems Coordination

- Act as the dedicated operational link between the Project Management Unit (PMU) based in Ranchi, Jharkhand and district health stakeholders (Civil Surgeons, Hospital Superintendents, Medical Officers, and Community Health Officers) to manage reporting lines and program activities and updates.
- Organize, schedule, and facilitate regular health systems coordination discussions and meetings to ensure field operations align with state guidelines, institutional frameworks, and public health machinery.
- Facilitate administrative clearances, coordinate hospital workspace allocations, and secure official system access within public health facilities for approved technical initiatives.
- Act as a direct technical and administrative support node for the PMU, managing documentation timelines, system inputs, and district readiness trackers, with the provision to be stationed directly within the PMU to drive operations.

2. Field Project Facilitation & Health System Integration

- Support and facilitate the smooth field rollout, tracking, and implementation of approved health innovation pilots, providing direct on-ground coordination and facilitative assistance to onboarded MedTech startups.
- Coordinate directly with designated district nodal officers and facility-based staff at implementing public health facilities to ensure they are oriented to project workflows and software or hardware requirements.
- Assist startups and facility staff in troubleshooting technology adoption issues, technical errors, infrastructure dependencies, or training needs on the ground.
- Support initial field arrangements at public health facilities to ensure successful technology onboarding, including coordinating necessary site provisions such as space, power connections, and utility access, in close coordination with facility-based staff and the district nodal officer.
- Assist in documenting general user feedback and tracking overall field feasibility to support standard project evaluation reviews and learning outcomes.

3. Field Integrity Safeguarding & Critical Incident Escrow

- Function as an independent field link to capture unforeseen site challenges and provide immediate notifications to PMU/ BVT leadership regarding any programmatic risks or implementation bottlenecks.
- Act as the direct field checkpoint to immediately flag and report any technical errors, diagnostic discrepancies, or field deviations straight to PMU/ BVT leadership for formal resolution.

4. Data Privacy, Protection, & Consent Monitoring

- Ensure that prevailing national data safety legislations are strictly followed across all field workflows.
- Ensure the absolute separation between active patient clinical records and project-level tracking datasets is maintained on the ground.
- Verify that clear, bilingual point-of-care privacy notices and consent processes are mandatorily utilized by designated field teams before any personal information are handled.

- Ensure strict data privacy standards and security controls are maintained, verifying that zero personal data fields, patient identifiers, or secure network telemetry layers are captured or transferred onto unauthorized systems.

Required Skills, Experience, & Qualifications

- **Education:**
    - Graduate or Master's degree in Public Health (MPH), Health/ Hospital Administration (MHA), Public Policy, Business Administration (MBA), Biomedical Engineering, Pharmacy (B. Pharm/M. Pharm), Regulatory Studies, Social Entrepreneurship, or a related field.
    - We welcome diverse academic backgrounds because this role bridges the intersection of public systems, healthcare delivery, and agile MedTech start-ups.
- **Professional Experience Baseline**
    - 2+ years of progressive professional experience.
    - All deserving candidates with relevant transferable skills are strongly encouraged to apply. We value actual capability over narrow sector-specific timelines.
- **Core Personal Attributes & Values**
    - Possesses an open mindset and high emotional intelligence; respects local institutional workflows, values field-level inputs from healthcare staff, and deeply respects the distinct and diverse tribal culture of Jharkhand.
    - A natural collaborator who thrives in complex, multi-departmental environments and excels at building strong, supportive peer networks across diverse stakeholder groups.
    - Shows proactive ownership, a strong bias for action, and the ability to independently navigate field operational challenges while maintaining program integrity.

Application Process

1. Submission Requirements & Evaluation Focus

Eligible candidates must submit a comprehensive professional CV alongside a **Statement of Purpose (SOP) of up to 500 words**.

- **The SOP is a highly critical component of your application.** Use this narrative space to convince the selection panel why you are the ideal choice for this role and explicitly

demonstrate how your unique skills, values, and background fit into the program framework.

2. Equal Opportunity Employer Policy

Bharathiya Vikas Trust (BVT) is an equal opportunity employer. We are deeply committed to building a diverse, inclusive, and equitable workspace. We strongly encourage applications from all qualified individuals, including differently-abled professionals, regardless of gender, race, religion, caste, or background. All applications will be evaluated strictly on merit and capability.

3. Submission Details & Actionable Timelines

- **Submission Channel:** Email your application packet directly to **info@bvtmanipal.org** explicitly mentioning **'Application – Associate- District Sandbox Program'** in the subject line.
- **Application Closing Date:** *25th November 2026]*
- **Selection Communication & Next Steps**: All applicants will receive an email update within **10 to 14 business days** after the closing date. Selected candidates will be sent interview details and next steps, while those not moving forward will receive a formal notification email.